

THE STUDENT COUNCIL OF THE ESTONIAN ACADEMY OF MUSIC AND THEATRE: RULES FOR ELECTION

1. GENERAL PROVISIONS

- 1.1. The rules for election of the Student Council of the Estonian Academy of Music and Theatre (hereinafter referred to as 'EAMT') regulate the procedure for conducting Student Council elections, the formation of the electoral management body, the procedure for submitting candidates, the determination of election results and the implementation of election results.
- 1.2. All students enrolled at EAMT (hereinafter referred to as 'students') have the right to vote in the Student Council elections.
- 1.3. Members of the Student Council are elected by secret ballot in democratic elections.
- 1.4. Student Council elections are conducted by the electoral management body established by the Student Council in office.
- 1.5. The election results are confirmed by the Rector.
- 1.6. Matters not provided for in the rules for election are decided by the electoral management body.

2. ELECTORAL MANAGEMENT BODY

- 2.1. The electoral management body shall be established by the Student Council at least fourteen calendar days before the elections.
 - 2.1.1. The electoral management body is composed of three members.
 - 2.1.2. Students standing for election to the Student Council may not be members of the electoral management body.
 - 2.1.3. The members of the electoral management body elect a chairperson from among their members.
- 2.2. The list of the members of the electoral management body and the decision on the formation of the electoral management body are available in the Student Union office.
- 2.3. The tasks of the electoral management body are:
 - 2.3.1. compiling and verifying the electoral roll;
 - 2.3.2. accepting and validating the candidates' applications, in accordance with

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the requirements of the rules for election;

2.3.3. organising voting, keeping votes secret and ensuring order during the elections;

2.3.4. taking minutes of the ballot, ascertaining the voting results and making them public.

2.4. The electoral management body shall be impartial in its activities and shall be guided by the legislation of the Republic of Estonia, the Statutes of EAMT, the basic documents of the Student Body (including these rules) and democratic principles.

2.5. EAMT assists the electoral management body in its work and provides the necessary data.

2.5.1. If the electoral management body sends an inquiry to EAMT, EAMT must respond at the latest within three working days of the inquiry being sent.

2.6. The electoral management body is accountable to the Student Council.

3. CANDIDATES

3.1. All EAMT students have the right to stand as a candidate.

3.1.1. Any student who has previously been voted out of the Student Council by a decision of a Student Council meeting does not have the right to stand as a candidate.

3.2. The application form, together with a motivation letter, must be sent to the Council's e-mail address no later than seven calendar days before the elections.

3.2.1. The application must include the candidate's name and surname, date of birth, contact details (place of residence, telephone number, e-mail address), main subject, year of study and consent to being nominated.

3.2.2. The motivation letter must include an introduction of the candidate and their positions.

3.3. If the information provided by the candidate does not comply with the requirements of the rules for election, the electoral management body is obliged to inform the candidate within two working days, giving them the opportunity to make the necessary modifications. Any modifications must be submitted to the electoral management body at least two working days before the election.

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3.4. All valid candidates will be numbered in the order in which they are submitted and published no later than one day before the start of the election.

3.5. The electoral management body has the right to withdraw the candidature of any person who has repeatedly violated the election rules.

4. ELECTION PROCEDURE

4.1. The electoral management body forwards the materials to an employee of EAMT's IT department, who uploads the candidates to EAMT's electronic study information system (hereinafter 'ÖIS').

4.2. By logging in to ÖIS, voters can select between three and five candidates according to the number of members to be elected to the Student Council and confirm their selection electronically.

4.2.1. In ÖIS, voters can view the motivation letters of all candidates.

4.3. Voters have the right to receive information from the electoral management body about the elections and an explanation of the electoral procedure.

4.4. The confirmed selections are available to an employee of EAMT's IT department, who sends the results to the electoral management body.

4.5. Active campaigning is prohibited during elections.

4.6. The electoral management body submits the election results to the Rector for approval.

4.7. The Student Council election records, together with other documents, shall be stored electronically for at least until the end of the elections after the next.

4.8. The electoral management body will publish the election results on the Student Council website and social media no later than two working days after the election results are confirmed.

4.9. The first meeting of the new Student Council shall be held no later than 30 calendar days after the election results have been confirmed.

4.10. The electoral management body has the right to organise events in the run-up to the elections to present all candidates equally.

5. EXTRAORDINARY ELECTIONS

5.1. Extraordinary elections are held if:

5.1.1. so decided by a three-quarter majority of the Student Council;

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5.1.2. the Student Council becomes incapacitated on the grounds set out in the statutes.

5.2. In the case of an extraordinary election, the procedure for the ordinary Council election shall be followed.

5.2.1. In the event that the Council has become incapacitated, the Rector shall call the election and establish an electoral management body.

6. IMPLEMENTATION OF THE ELECTION RESULTS

6.1. After the results of the Student Council election have been made public, every EAMT student has the right to submit a written complaint to the Rector within two working days.

6.2. If the facts set out in the complaint are confirmed and have had a direct impact on the results of the election, a second ballot will be held on the basis of the Council's decision. Elections are conducted by the Council, which sets a new election period.

6.3. The Rector shall approve the results of the election and the new composition of the Student Council if the complaint is unfounded or if a re-vote on the basis of a justified complaint has been carried out lawfully.

7. IMPLEMENTING PROVISIONS

7.1. These rules for election shall enter into force immediately upon the corresponding decision made by the Student Council.

7.2. Upon the entry into force of these rules for election, the previous approved rules for election shall cease to be valid.